



# FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, April 15, 2021 at 10:00 AM

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## Agenda

### VIDEOCONFERENCE MEETING

*This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at [acunningham@cityofdrippingsprings.com](mailto:acunningham@cityofdrippingsprings.com), no later than 9:00 a.m., the day of the meeting.*

*The Farmers Market Association Board respectfully requests that all microphones and webcams be disabled unless you are a member of the Board. City staff, consultants and presenters please enable your microphone and webcam when presenting to the Board.*

#### ***Join Zoom Meeting***

<https://us02web.zoom.us/j/83536569063?pwd=aEhZOGtwUlhwT1Juek0zY00xTW00dz09>

***Meeting ID:*** 835 3656 9063

***Passcode:*** 976696

#### ***Dial Toll Free:***

888 475 4499 US Toll-free

877 853 5257 US Toll-free

***Find your local number:*** <https://us02web.zoom.us/j/83536569063>

***Join by Skype for Business:*** <https://us02web.zoom.us/j/83536569063>

### CALL TO ORDER AND ROLL CALL

#### **Board Members**

Gouri Johannsen, Chair

Marianne Simmons, Vice Chair

Teresa Strube, Secretary

David Vincent

Nikki Dahlin

Claudia Oney

Janet Musgrove

#### **Staff, Consultants & Appointed/Elected Officials**

Parks & Community Services Director Kelly Schmidt

Farmers Market Manager Charlie Reed

## **PRESENTATION OF CITIZENS**

*A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained with in the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By low no action may be taken during Presentation of Citizens.*

## **MINUTES**

- 1. Discuss and consider approval of the March 25, 2021 Farmers Market Association Board regular meeting minutes.**

## **MARKETING AND PUBLIC RELATIONS**

- 2. Discuss and consider possible action regarding the Farmers Market Website content.**

## **MARKET VENUE**

- 3. Discuss and consider approval of a Farmers Market Vendor Application for Yallatizers. Applicant: Mohamed Mhirsi**

## **RULES AND REGULATIONS SUBCOMMITTEE**

- 4. Discuss and consider possible action regarding booth tent rules.**
  - a) Canopy Restrictions
  - b) Pole Weight Requirements

## **OTHER BUSINESS**

- 5. Discuss and consider possible action regarding the Farmers Market Fiscal Year 2021-2022 Budget request.**

## **EXECUTIVE SESSION**

*The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Drippings Springs may act upon any item listed in Executive*

*Session in Open Session or move any item from Executive Session to Open Session for action.*

## **UPCOMING MEETINGS**

### **Farmers Market Association Board Meetings**

May 20, 2021 at 10:00 a.m.

June 17, 2021 at 10:00 a.m.

July 15, 2021 at 10:00 a.m.

### **City Council Meetings**

April 20, 2021 at 6:00 p.m.

May 11, 2021 at 6:00 p.m.

May 18, 2021 at 6:00 p.m.

## **ADJOURN**

## **TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*Due to the Texas Governor Order, Hays County Order, City of Dripping Due to the current Public Health Emergency and guidance from the Texas Governor including the current Disaster Declarations by the Governor and the City of Dripping Springs, and Center for Disease Control guidelines related to COVID-19, the City will continue with meetings conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **April 9, 2021 at 1:00 p.m.***

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City Secretary

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



# FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, March 25, 2021 at 10:00 AM

## MINUTES

### VIDEOCONFERENCE MEETING

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***Meeting ID:*** 873 6784 0217

***Passcode:*** 796190

#### ***Dial Toll Free:***

888 475 4499 US Toll-free

877 853 5257 US Toll-free

***Find your local number:*** <https://us02web.zoom.us/j/kuYXZkUKC>

***Join by Skype for Business:*** <https://us02web.zoom.us/skype/87367840217>

### CALL TO ORDER AND ROLL CALL

#### **Board Members**

Gouri Johannsen, Chair

Marianne Simmons, Vice Chair

Teresa Strube, Secretary

David Vincent

Nikki Dahlin

Claudia Oney

Janet Musgrove

#### **Staff, Consultants & Appointed/Elected Officials**

Parks & Community Services Director Kelly Schmidt

City Attorney Laura Mueller  
 Finance Director Shawn Cox  
 Mayor Pro Tem Taline Manassian

With a quorum of the Board present, Chair Johannsen called the meeting to order at 10:04 a.m.

Via unanimous consent, the Board adjourned into Executive Session under Texas Government Code Section 551.071, Consultation with City Attorney and regarding Executive Session Agenda Item 15.

The Board met in Executive Session from 10:09 – 10:25 a.m. No vote or action was taken during Executive Session.

Chair Johannsen returned the meeting to Open Session at 10:25 a.m.

## **PRESENTATION OF CITIZENS**

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No one spoke during Presentation of Citizens.

## **MINUTES**

- 1. Discuss and consider approval of the February 25, 2021 Farmers Market Association Board regular meeting minutes.**

A motion was made by Board Member Dahlin to approve the February 25, 2021 Farmers Market Association Board regular meeting minutes. Board Member Musgrove seconded the motion which carried unanimously 7 to 0.

## **REPORTS**

- 2. Parks & Community Services Director General Update**

Kelly Schmidt presented the report and spoke regarding the Farmers Market representation in the Parks Department brochure. Maggie Peterson reported that last month's markets were successful with a full vendor list and packed customer base.

The April meeting will feature a combined monthly report for February and March.

- 3. Farmers Market February 2021 Financial Report**  
 Report is on file and available for review upon request.

## MARKETING AND PUBLIC RELATIONS

### 4. Discuss and consider possible action regarding the 2021 Farmers Market Vendor social.

The Board discussed the annual social event and the implications of COVID restrictions.

No action was taken on this item.

## MARKET VENUE

### 5. Discuss and consider approval of a Farmers Market Vendor Application for Dogs Love It. Applicant: Lisa Gay

- a) Presentation
- b) Staff Report
- c) Vendor Application

A motion was made by Board Member Musgrove to approve the Farmers Market Vendor Application for Dogs Love It. Commissioner Dahlin seconded the motion which carried unanimously 7 to 0.

### 6. Discuss and consider approval of a Farmers Market Vendor Application for Dripping in Petals. Applicant: Jaiden Aeilts

- a) Presentation
- b) Staff Report
- c) Vendor Application

A motion was made by Vice Chair Simmons to approve the Farmers Market Vendor Application for Dripping in Petals. Board Member Vincent seconded the motion which carried unanimously 7 to 0.

### 7. Discuss and consider approval of a Farmers Market Vendor Application for Tejas Hemp. Applicant: Aaron Owens

- a) Presentation
- b) Staff Report
- c) Vendor Application

A motion was made by Board Member Musgrove to approve the Farmers Market Vendor Application for Tejas Hemp. Board Member Vincent seconded the motion which carried unanimously 7 to 0.

### 8. Discuss and consider approval of a Farmers Market Vendor Application for Rolling Stone Ranch + Studio. Applicant: Melissa Margolies

- a) Presentation
- b) Staff Report
- c) Vendor Application

A motion was made by Board Member Musgrove to approve the Farmers Market Vendor Application for Rolling Stone Ranch + Studio with the condition that the applicant submit the Sales Tax Permit. Secretary Strube seconded the motion which carried unanimously 7 to 0.

**9. Discuss and consider approval of a Farmers Market Vendor application for Jake and Blue's Raw Dog Food. Applicant: Ray Rangel**

- a) Presentation
- b) Staff Report
- c) Vendor Application

Via unanimous consent the Farmers Market Vendor application for Jake and Blue's Raw Dog Food was denied as it does not meet the requirements for Farmers Market Vendors and is incomplete.

**10. Discuss and consider approval of a Farmers Market Vendor Application for 4 Beans LLC. Applicants: Sara Davila and Isabel Mendez**

- a) Presentation
- b) Staff Report
- c) Vendor Application

No action was taken on this item, this application was approved at the February Farmers Market Association Board meeting.

## **SPONSORSHIPS AND GRANTS SUBCOMMITTEE**

**11. Discuss and consider possible action regarding promotion of the Friends of the Dripping Springs Farmers Market.**

The Board discussed final edits and changes shall be emailed to Kelly Schmidt.

No action was taken on this item.

## **RULES AND REGULATIONS SUBCOMMITTEE**

**12. Discuss and consider possible action regarding booth tent rules.**

This item was tabled to the April Farmers Market Association Board regular meeting.

- a) Canopy Restrictions
- b) Pole Weight Requirements

## **OTHER BUSINESS**

**13. Discuss and consider possible action regarding the Farmers Market Fiscal Year 2021-2022 Budget request.**

Chair Johannsen and Shawn Cox discussed and reviewed the budget process.

No action was taken on this item.

**14. Update and discussion regarding the Market Manager position.**

Kelly Schmidt presented the update. The City has received a positive response to the posted position and is receiving applications mostly from Austin.

**EXECUTIVE SESSION**

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**15. Consultation with City Attorney regarding legal issues related to Farmers Market Positions. 551.071, Consultation with City Attorney**

The Board met in Executive Session earlier in the agenda.

**UPCOMING MEETINGS**

**Farmers Market Board Meetings**

April 15, 2021 at 10:00 a.m.

May 20, 2021 at 10:00 a.m.

June 17, 2021 at 10:00 a.m.

**City Council Meetings**

April 13, 2020 at 6:00 p.m.

April 20, 2020 at 6:00 p.m.

**ADJOURN**

A motion was made by Board Member Dahlin to adjourn the meeting. Board Member Musgrove seconded the motion which carried unanimously 7 to 0.

This regular meeting adjourned at 12:25 p.m.

*Teresa Strube*

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Teresa Strube, Secretary  
Farmers Market Association Board





# DRIPPING SPRINGS FARMERS MARKET ONLINE BIO

To improve our local outreach and internet presence, we're looking to enhance the information on our vendors

Name of Vendor Booth: Yallatizers

Briefly describe your products and/or Farmer's Market presence:

Hummus (vegan) Kefir (High in protein)  
Gluten-free

What makes your products/service unique?

Fresh ingredients, different varieties  
(You may provide logo and/or photos, emailed to farmersmarket@cityofdrippingsprings.com)

Do you have Social Media Accounts?

Facebook Yallatizers  
Twitter \_\_\_\_\_

Instagram Yallatizers

Are you a GoTexan member?

☐ Yes ☒ No

Do you provide any of the following:

- ☒ Delivery  
☐ Online Ordering  
☐ CSA

What forms of payment do you accept at the market?

- ☒ Cash  
☐ Check  
☒ Credit/Debit card

Website: \_\_\_\_\_

The best email address we can share with people who might have a question about your products:

Yallatizerstx@gmail.com

Do you offer products that are:

- ☐ Certified Organic  
☐ Sustainably Grown  
☐ GMO Free  
☐ Gluten Free  
☒ Vegetarian  
☒ Vegan

Received on/by:

\_\_\_\_\_  
Date, initials

Updated on the Vendor Webpage:

\_\_\_\_\_  
Date, initials



# FARMERS MARKET 2021 VENDOR PARTICIPATION APPLICATION

Received		Item 3.
4.6.2021	KS/CR	
Date	Initials	
<input checked="" type="radio"/>	Application Fee Received \$25	
<input type="radio"/>	Annual Membership Fee Received \$25 (approved vendors only)	

**Applications and \$25 Application Fee must be submitted to the Market Manager during regular market/office hours.**

*This market complies with all federal, state and county regulations. The Mission of the Market is to provide a community gathering place where: local agricultural and value-added product producers sell a variety of fresh agricultural and related products directly to the consumer; consumers may learn the uses and benefits of quality, locally grown or prepared food products; and consumers may access local services and hand-made crafts as provided in the Market's rules.*

Name of Business: Yallatizers

Name of Applicant: Mohamed Mhirsi

Mailing Address: 8309 research Blvd unit B

City: Austin State: TX Zip: 78758

Physical Address (where product is produced): 8309 research Blvd unit B

Telephone Number: 7868607120 Mobile: \_\_\_\_\_ Text Ok?: \_\_\_\_\_

Contact Email Address: Yallatizers

Website: \_\_\_\_\_ Facebook: Yallatizers

Desired Start Date: 04/14/2021 Method/s of payment you will accept at the Market

(check all that apply):

☐ Cash ☐ Check ☒ Credit/Debit

**Please note the following costs associated with participation in the Market:**

- **\$25 non-refundable Application Fee** is required with every application. An additional **\$25 annual Membership Fee** will be due if the applicant is accepted into market. Site Inspection of vendor operation is included in Membership Fee. (A mileage fee may be charged for locations farther than 50 miles from Dripping Springs.)
- **Booth Fee for a 10 x 10 space must be paid every Tuesday by 2pm prior to Market via the registration website!** The registration link is available on the Farmers Market webpage. Vendors that are not registered and paid by the deadline may not attend market and will not be included in market media for the week. Wednesday at market approved late arrivals will incur a \$10 late fee. – only credit card payments are accepted.
  - \$20 - Agricultural Producer (farm or ranch products)
  - \$22 - Value-Added or Ready-to-Eat Foods
  - \$25 - Non-food (crafts, services, etc.)
  - \$10 - Will you be sharing a booth? (per additional vendor) ☐ Yes ☐ No
  - \$5 - Will you need Electricity? ☐ Yes ☐ No

Is your product produced within 150 miles of Dripping Springs? ☒ Yes ☐ No

If not, please explain:

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**Do you own or rent the property where the product is grown or produced?** ☐ Yes ☒ No

If not, please provide documentation from the owner that you have permission to use their property.

**Where else are your products available?** (check all that apply):

- ☐ Wholesale/Grocery: \_\_\_\_\_  
☐ Online: \_\_\_\_\_  
☒ Retail/Farmstand: \_\_\_\_\_  
☐ CSA: \_\_\_\_\_  
☐ Restaurants: \_\_\_\_\_

- ☐ Farmers Markets (list which ones): Wolf ranch  
Downtown Austin  
The pearl San Antonio  
☐ Other (please explain): \_\_\_\_\_

**Business Type (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> Farm (Produce)                 | <input type="checkbox"/> Crafts and Arts         |
| <input type="checkbox"/> Meat/Eggs/Dairy/Honey          | <input type="checkbox"/> Personal Care Products  |
| <input type="checkbox"/> Baked Goods                    | <input type="checkbox"/> Nursery Products        |
| <input type="checkbox"/> Ready-to-Eat Foods             | <input type="checkbox"/> Pet Treats and Products |
| <input checked="" type="checkbox"/> Value Added Foods * | <input type="checkbox"/> Service Providers       |
| <input type="checkbox"/> Beverages                      | <input type="checkbox"/> Other _____             |

*\*Value Added products are items made from a raw agricultural product to which some value has been added through preparing, cooking, blending, packaging, or other methods.*

**Are you operating under the Cottage Food Law?** ☐ Yes ☒ No

**Are you a Go Texan Member?:** ☐ Yes ☐ No

**Vendors are responsible for complying with state, county and city regulations governing sale of your product. Check and provide copies of all licenses that apply:**

- |  |   |
|--|---|
| <input type="checkbox"/> Food Handlers                                 | <input type="checkbox"/> Nursery/Floral                                   |
| <input checked="" type="checkbox"/> Food Managers                      | <input type="checkbox"/> Butchering facility permit stamp (Texas or USDA) |
| <input type="checkbox"/> Food Manufacturer                             | <input type="checkbox"/> Weights and Measures                             |
| <input type="checkbox"/> Food Establishment permit (inspected kitchen) |   |
| <input type="checkbox"/> Organic Certification                         | <input type="checkbox"/> Alcoholic Beverage Permit                        |
| <input type="checkbox"/> Graded- Egg                                   | <input type="checkbox"/> Sales Tax  |
| <input type="checkbox"/> Other _____                                   |   |

#### Local Ingredients:

Please list all local (Central Texas) or Texas-grown ingredients used in your products:

Garbanzo beans    Kefir  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

#### PRODUCT LIST:

- List items to be sold and approximate dates of season or availability.
- **Vendors may sell only what is listed here.**
- Should vendors wish to add new products at any time, a written list and description of items must be submitted to the Market Manager for approval prior to the intended sell date.
- You may list several items on each line. Attach a separate sheet if more room is needed.
- **Attach a copy of each label that will be affixed to products sold at the Market.**

**Check Cottage Food Law, License (Lic), or Label in product list below, whichever is appropriate.**

Farm (Produce)				Lic	Label	Dates Available
Eggs	Type	Graded	Approx. Doz./wk	Lic	Label	Dates Available
Meat				Lic	Label	Dates Available
		Frozen	Cured	Blended		
<input type="checkbox"/> Beef						
<input type="checkbox"/> Poultry						
<input type="checkbox"/> Lamb						
<input type="checkbox"/> Pork						
<input type="checkbox"/> Rabbit						
<input type="checkbox"/> Goat						
Dairy and Cheese				Lic	Label	Dates Available
Beverages				Lic	Label	Dates Available
Baked Goods		<input type="checkbox"/> Cottage Food Law		Lic	Label	Dates Available

<b>"Ready to Eat" Foods</b>	<input type="checkbox"/> Cottage Food Law	<b>Lic</b>	<b>Label</b>
Describe	Fresh	Frozen	
<b>Value Added Food</b>	<input type="checkbox"/> Cottage Food Law	<b>Lic</b>	<b>Label</b>
Hummus,			
Kefir cheese			
<b>Nursery Products</b>		<b>Lic</b>	<b>Label</b>
<b>Personal Care Products</b>		<b>Lic</b>	<b>Label</b>
<b>Crafts and Arts</b>		<b>Label</b>	<b>Dates Available</b>

<b>Service Providers</b>		<b>Label</b>	<b>Dates Available</b>
<b>Other</b>	<b>Lic</b>	<b>Label</b>	<b>Dates Available</b>

**Employee/Agent/Direct Representative Assignment:**

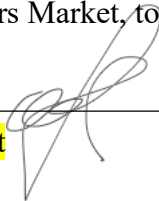
The following person(s) may serve as my employee(s)/agent(s)/direct representative(s) for the Dripping Springs Farmers Market and may sell items on my behalf.

I understand that each employee must fill out an **Important Market Rules** sheet (p.8) before selling.

<b>Name:</b>	<b>Phone Number:</b>	<b>•</b>	<b>Text ok?</b>
Mohamed Mhirs	7878607120		

The above listed parties have been contracted or employed by me, the approved grower/vendor at the Dripping Springs Farmers Market, to sell the products that have been approved for the Market.

Signature of Applicant



04/04/2021

Date

**Accommodation:**

If you need special assistance of any kind to participate in the market, please request specific accommodations here, or contact the Farmer's Market Manager at: [farmersmarket@cityofdrippingsprings.com](mailto:farmersmarket@cityofdrippingsprings.com)

**PARTICIPATION AGREEMENT:**

**I agree to allow a representative of the Dripping Springs Farmers Market to inspect my operation.**

*I, the undersigned, have read and agree to comply and abide by the terms defined in the Dripping Springs Farmers Market Rules and Regulations which outlines the terms of my participation as Member of the Dripping Springs Farmers Market. I understand and agree to the above outlined Fees associated with the Farmers Market. I agree that my booth will sell only the approved items that have been listed in the above application and that I am responsible for the quality and safety of what I sell. I understand that I may be barred from participation if the Dripping Springs Farmers Market's Rules are violated.*

Signature of Applicant

Date

**APPLICATION SUBMITTAL CHECKLIST:**

- ☐ Completed and signed Vendor Participation Application
- ☐ X \$25 Annual Vendor Application fee (**non-refundable**) **Only credit card payments accepted.**
- ☐ I have read the [Rules and Regulations Form](#)
- ☐ Completed [Farmers Market Online Bio Form](#)
- ☐ Included product labels for all listed market products
- ☐ Current copies of all necessary licenses and permits
- ☐ Important Market Rules signed by each sales person
- ☐ Printed map detailing directions to farm/business

*All required items and information (including all applicable above listed documents and fees) must be received by the Market Manager for an application to be considered complete.*

***Incomplete submissions will not be reviewed or scheduled for further action until all deficient items or information has been received. Admittance to the Market is pending the approval of the Market Manager and the Market Board.***

*By signing below, I acknowledge that I have read through and met the above requirements for a complete submittal:*

Signature of Applicant

04/04/2021

Date

**\$25 Application fee must accompany application.** Submit application payments on-line via the payment link found on the Market webpage.

Applications may be submitted to the Market Manager during market, e-mailed to [farmersmarket@cityofdrippingsprings.com](mailto:farmersmarket@cityofdrippingsprings.com) or delivered in-person to the receptionist at City of Dripping Springs' City Hall (511 Mercer Street) during regular business hours. Applications may also be mailed to:

City of Dripping Springs  
Attn: Farmers Market Manager  
PO Box 384  
Dripping Springs, TX 78620

**FOR MORE INFORMATION:**

- Visit the FM website: [www.CityofDrippingSprings.com/page/fm.home](http://www.CityofDrippingSprings.com/page/fm.home)
- Contact Market Manager 512-750-5942 (Market Mobile) [farmersmarket@cityofdrippingsprings.com](mailto:farmersmarket@cityofdrippingsprings.com)

## DSFM IMPORTANT MARKET RULES

**Every sales agent or representative must complete the following before selling. Please initial each line.**

**Business/Applicant:** Yallatizer **Sales Person:** Mohamed Mhirs

**MM 1. ATTENDANCE:** We are a year-round market. Once you are accepted into Market we are assuming you are coming. The **Market Manager must receive attendance registrations or cancellations in writing (text or email) by 2pm Tuesday** (prior to the associated market). Otherwise, weekly booth fees will be assessed. **NO EXCEPTIONS!**

**MM 2. BOOTH ASSIGNMENTS.** Vendors receive an email the Tuesday before market with booth assignments and important market information. While we try to accommodate “favorite and regular” spots, sometimes the market size may not allow for such an accommodation.

**MM 3. TENTS:** You are responsible for the safety of yourself and others, including any damages or injuries incurred as a result of negligence. Tents are dangerous! **ATTACHED WEIGHTS ARE REQUIRED AT ALL TIMES.** Safe set-up and take-down procedures must be followed:

- A. Appropriate weights (minimum 25 lbs. per leg) must be in place and ready to attach prior to opening the canopy.
- B. Open canopy **WITH HELP** until weights are attached and secured.
- C. Take down the canopy in the same manner.
- D. In dangerous wind conditions (greater than 15mph), canopies are prohibited.

**MM 4. SET-UP:** Market Manager arrives by 1:30pm. Vendors must be set up, ready to sell, with vehicles moved to vendor parking by 3pm Opening Bell.

**MM 5. VENDOR PARKING:** After unloading and before market opens, vendors must **move their vehicles to the designated vendor parking area** (to provide for safe and ample customer parking).

**MM 6. OPENING BELL:** No sales are allowed before the 3pm Opening Bell. Vendors may only fill pre-orders, distribute CSA boxes, or sell to other market vendors before 3pm.

**MM 7. EARLY BREAK-DOWN:** Vendors are required to stay for the entire market, even if they sell out early. In extenuating circumstances, a vendor must obtain permission from the Market Manager to leave before close of market.

**MM 8. PRODUCT APPROVAL:** All products offered for sale must be listed on the Vendor Application. New products must be submitted in writing (with labels, if appropriate) to the Market Manager for approval before being offered for sale.

**MM 9. TRASH:** Vendors are expected to help keep the market tidy and provide trash receptacles when offering samples. Market trash containers are for customers; **vendors must pack out their own trash at the end of the market.**

**MM 10. PETS:** Leashed dogs are allowed within the vendor’s booth space. Please pick up after your pet.

**MM 11. SMOKING:** Smoking is not allowed within the market area or entrance but is allowed in the parking lot.

**MM 12. COMPLAINTS/INCIDENTS:** See Market Manager. Forms are available at the Market Info Booth.

**MM 13. REPORTING MARKET SALES DATA:** Vendors will report estimated market sales at close of each market day.

*I also agree to, in consideration of being allowed to Participate at the Dripping Springs Farmers Market, indemnify, defend and hold harmless City of Dripping Springs and the Dripping Springs Farmers Market, its agents, servants, employees, and volunteers from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorneys' fees, regardless of the merit or outcome of any such claim or suit arising out of the use or occupancy of the premises by Participant, its agents, servants, employees, and volunteers in connection with*



Participant's participation in the Dripping Springs Farmers Market and in the performance of services, work activities under this Agreement and the Dripping Springs Farmers Market Rules and Regulations.

Signature



04/04/2021

Date

## FOR OFFICE USE ONLY:

Verification of Market Manager: *(pending Board Review)*

Application Received Date: 4.6.2021 Application Fee Received: 4.6.2021 Entered into System : 4.6.2021

Application Approved Date: Inspection Date: First Market:

Inspector(s):

Inspection: ☐ Pass ☐ Fail If failed, why :

## Licenses/Permits:

- |  |   |
|--|---|
| <input type="checkbox"/> Food Handlers             | <input type="checkbox"/> Nursery/Floral                                   |
| <input checked="" type="checkbox"/> Food Managers  | <input type="checkbox"/> Butchering facility permit stamp (Texas or USDA) |
| <input type="checkbox"/> Food Manufacturer         | <input type="checkbox"/> Weights and Measures Certificate                 |
| <input type="checkbox"/> Food Establishment Permit | <input type="checkbox"/> Alcoholic Beverage Permit                        |
| <input type="checkbox"/> Organic Certification     | <input type="checkbox"/> Sales Tax Permit                                 |
| <input type="checkbox"/> Graded- Egg               |   |
| <input type="checkbox"/> Other                     |   |

Product Labels Attached?: ☐ Yes ☐ No

*I affirm that the above applicant is accepted into the Regular or Holiday Farmers Market, pending Manager and/or Board Review and approval.*

Signature of Market Manager

Date Application Approved



**Learn2Serve Texas Food Manager Certification Program**

**This document hereby certifies that**

Mohamed Mhirsi

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**Has successfully completed the Learn2Serve  
Texas Food Safety Manager Certification Examination**



**Samantha Montalban, Learn2Serve  
Authorized Signature**  
[www.learn2serve.com](http://www.learn2serve.com)

**Effective Date:** 10/29/2020

**Expiration Date:** Expires 5 years from the effective date

**Certification Number:** TX-157115

This is an electronic certificate which must be presented to your local Health Regulatory Agency for approval. Course fees do not include any fees associated with receiving your food manager re-certification or certification license.

**Notes:**

*Revised 3-01-21*



# DRIPPING SPRINGS FARMERS MARKET ONLINE BIO

To improve our local outreach and internet presence, we're looking to enhance the information on our vendors

Name of Vendor Booth: Yallatizers

Briefly describe your products and/or Farmer's Market presence:

Hummus (vegan) Kefir (High in protein)  
Gluten-free

What makes your products/service unique?

Fresh ingredients, different varieties  
(You may provide logo and/or photos, emailed to farmersmarket@cityofdrippingsprings.com)

Do you have Social Media Accounts?

Facebook Yallatizers  
Twitter \_\_\_\_\_

Instagram Yallatizers

Are you a GoTexan member?

☐ Yes ☒ No

Do you provide any of the following:

- ☒ Delivery  
☐ Online Ordering  
☐ CSA

What forms of payment do you accept at the market?

- ☒ Cash  
☐ Check  
☒ Credit/Debit card

Website: \_\_\_\_\_

The best email address we can share with people who might have a question about your products:

Yallatizerstx@gmail.com

Do you offer products that are:

- ☐ Certified Organic  
☐ Sustainably Grown  
☐ GMO Free  
☐ Gluten Free  
☒ Vegetarian  
☒ Vegan

Received on/by:

\_\_\_\_\_  
Date, initials

Updated on the Vendor Webpage:

\_\_\_\_\_  
Date, initials

# Dripping Springs Farmers Market and Special Events Canopy/Tent Anchor Weight Requirements

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Each 10'X10' canopy leg must have no less than 25 lbs (pounds) anchoring each leg, each 12'X12' canopy leg must have no less than 30 lbs (pounds) anchoring each leg, each 10'X20' canopy must have no less than 50 lbs (pounds) anchoring each leg and market umbrellas must have no less than 50 lbs attached to the center pole. Any vendor who fails to properly anchor his or her canopy will not be allowed to sell at the Farmers Market or Special Event on that day, unless that vendor chooses to take down and stow their canopy and sell without it. Canopy weights should be safely secured -- "safely," meaning that the method used to secure the canopy does not create its own safety hazards.

## **Setting up & taking down canopy/tent weights**

- Set-up and secure the canopy with weights at the same time. Set-up times often prove to be the most vulnerable to the wind. Stay focused and don't get distracted.
- Always attach canopy weights to the canopy.
- Secure weights in a way that do not create additional safety hazards.
  - Weights shall not cause a tripping hazard.
  - Weights shall be tethered with a line that is visible or use a weight designed to effectively capture the leg bracket. Avoid stretched out lines or cords.
  - Weights shall have soft edges to prevent scrapes and cuts.
  - Weights shall be on the ground.
- If canopies need to be taken down in the middle of market or special event due to inclement weather, vendors should direct customers to move out of the way so they are not injured.
- Canopy weights shall have at least 25 pounds per leg for a 10'X10' canopy, 30 pounds per leg of a 12'X12' canopy and 50 pounds per leg for a 10'X20' canopy.
- Take-down the canopy and weights at the same time. Take-down times are equally vulnerable to the wind. Stay focused and don't get distracted at the end of the day.

### Examples of Acceptable Canopy Weights

- Pre-Filled Cement Canopy Weights – Pre-filled cement weights with pre-cut leg openings generally range from 5-10 pounds and are stackable.
- Cast Iron Weights – Cast iron weights are convenient and offer the most density. They generally range from 5-20 pounds per piece.
- 2.5 Gallon+ Cement-Filled Buckets - Filling an empty bucket (2.5 gallon works great) with cement and tying this to each corner of the canopy with a rope. It is not sufficient to place the bucket on the feet of the canopy.
- PVC Cement-Filled Pipe - These homemade canopy weights are often capped and filled with cement and can be hung on the inside of canopy poles as long as it is secured to the leg of the canopy.
- Sandbag Weights – Sandbag weights that are specially made for securing canopies and weigh at least 25 pounds filled with sand. These sandbag weights are vertical and can be strapped to the legs of the canopy.

### Examples of Unacceptable Canopy Weights

- One Gallon Water Jugs – One Gallon Jugs are just not heavy enough for large gusts of wind. One gallon of water weighs only 8 pounds.
- Stakes – A strong wind will easily uproot stakes. They will also create serious tripping hazards since they are often barely visible.
- Tying - Tying tents, canopies or umbrellas to tables, coolers or vehicles provides tripping hazards and frequently does not provide adequate weight.
- Sandbags – Sandbags that cannot be placed upright and securely tied to the tent or canopy should not be used.
- Cinder Blocks – Cinder blocks are a tripping hazard and not heavy enough. Cinder blocks weigh 22 pounds each.

### Dripping Springs Farmer's Market FY21 Budget Worksheet

	Current	Proposed	Change
<b>Balance Forward^</b>	34,519.84	35,926.28	1,406.44
<b>Revenues</b>			
FM Sponsor	1,000.00		
Grant & Donations Income	1,000.00		
FM Booth	24,698.00	26,500.00	1,802.00
FM App Fee	1,482.00		
Interest Income	449.22		
Market Events	300.00		
<b>Total Revenues</b>	63,449.06	66,657.50	3,208.44
<b>Expenses</b>			
Advertising Expense	5,000.00	2,600.00	-2,400.00
FM Manager	29,278.08		
FM Specialist		4,050.00	4,050.00
Payroll Tax Expense	2,401.77	2,837.61	435.84
TMRS Contribution	1,762.54		
Entertainment and Activities	1,000.00		
Dues and Subscriptions Exp	200.00		
Market Events	500.00		
Training	200.00		
Office Expense	200.00		
Supplies Expense	400.00		
Other Expense	100.00		
Capital Fund	22,406.67		
<b>Total Expenses</b>	63,449.06	65,534.90	2,085.84
<b>Total Bal Fwd</b>		1,122.60	

## Dripping Springs Farmer's Market FY22 Budget Worksheet

	Amended FY2021	Actual to Date <sup>1</sup>	Budget FY22
<b>Balance Forward<sup>^</sup></b>	<b>35,926.28</b>		<b>4,498.71</b>
<b>Revenues</b>			
FM Sponsor	1,000.00	50.00	1,000.00
Grant & Donations Income	1,000.00	20.00	1,000.00
FM Booth	26,500.00	17,264.00	40,480.00
FM App Fee	1,482.00	990.00	2,650.00
Interest Income	449.22	199.74	500.00
Market Events	300.00		500.00
Capital Fund <sup>2</sup>		22,406.67	22,406.67
<b>Total Revenues</b>	<b>66,657.50</b>	<b>40,930.41</b>	<b>73,035.38</b>
<b>Expenses</b>			
Advertising Expense	2,600.00	806.00	2,600.00
FM Manager	29,278.08	10,977.79	29,278.08
FM Specialist	4,050.00		7,800.00
Payroll Tax Expense	2,837.61	1,009.66	3,241.17
TMRs Contribution	1,762.54	721.47	1,762.54
Entertainment and Activities	1,000.00	250.00	1,000.00
Dues and Subscriptions Exp	200.00		200.00
Market Events	500.00		500.00
Training	200.00		200.00
Office Expense	200.00	25.00	100.00
Supplies Expense	400.00	117.90	400.00
Other Expense	100.00	117.21	200.00
Capital Fund <sup>2</sup>	22,406.67	22,406.67	22,406.67
Contingency Fund <sup>3</sup>			500.00
<b>Total Expenses</b>	<b>65,534.90</b>	<b>36,431.70</b>	<b>70,188.46</b>
<b>Total Bal Fwd</b>	<b>1,122.60</b>	<b>4,498.71</b>	<b>2,846.92</b>

**Assumptions:**

Total Vendors	53
Avg vendors per market	40
Avg Market Days/year	46
Avg Booth fee	22
Application fees	50
Mkt Manager hrs/wk	24
Mkt Asst Hrs/wk	10

<sup>1</sup>As of Feb 28, 2021<sup>2</sup> Should we add 10% of the balance fwd to Capital fund yearly?<sup>3</sup> Need to specify what it can be used for and how much?